

objective type questions for computer application Reference

Objective type questions for computer application have become an essential component of assessing knowledge and understanding in the rapidly evolving field of computer science and information technology. These questions are widely used in exams, competitive tests, online assessments, and training programs due to their efficiency in evaluating a candidate's grasp of fundamental concepts, technical skills, and problem-solving abilities. In this article, we will explore the significance, types, advantages, and strategies for preparing objective type questions related to computer applications, providing a comprehensive guide for students, educators, and professionals alike.

Introduction to Objective Type Questions in Computer Application

Objective type questions (OTQs) are designed to test a candidate's knowledge in a precise, concise, and unambiguous manner. They typically consist of a question or statement followed by multiple options, out of which the candidate must select the correct answer. These questions are favored for their quick grading, ease of standardization, and ability to cover a broad range of topics within a limited time.

Importance of Objective Type Questions in Computer Application

Efficient Assessment of Knowledge

Objective questions allow for the rapid evaluation of a large number of candidates or topics simultaneously. This makes them ideal for entrance exams, certification tests, and large-scale assessments where time and resources are constrained.

Coverage of Broad Topics

Computer applications encompass various areas such as programming languages, hardware components, software development, networking, database management, and cybersecurity. Objective questions enable comprehensive testing across these diverse domains.

Standardization and Fairness

Since objective questions have definitive answers, they reduce the scope for subjective bias, ensuring a fair and consistent evaluation process.

Preparation for Competitive Exams

Many competitive exams in IT and computer science rely heavily on objective questions, making familiarity with these types essential for aspirants.

Types of Objective Type Questions in Computer Application

Understanding the various formats of objective questions helps in effective preparation and question designing.

Multiple Choice Questions (MCQs)

These are the most common form, where a question is followed by four or five options. Candidates select the most appropriate answer.

- **Single Correct Answer MCQs:** Only one option is correct.
- **Multiple Correct Answers MCQs:** More than one option may be correct, and candidates are required to select all applicable options.

True/False Questions

Statements are provided, and candidates must determine whether they are correct (true) or incorrect (false).

Matching Type Questions

Candidates match items from two columns based on their relationships, such as matching programming languages with their creators or hardware components with their functions.

Fill in the Blanks

Questions where a statement has missing words or phrases, and the candidate must fill in the correct term.

Assertion and Reasoning

Statements are given as an assertion and a reason, and candidates must evaluate their validity and relationship.

Common Topics Covered in Objective Questions for Computer

Application

To excel in objective questions, one must be familiar with the core topics frequently tested.

Basics of Computers

- Hardware components
- Input/output devices
- Memory types

Operating Systems

- Functions of OS
- Types of OS (Windows, Linux, MacOS)
- File management

Programming Languages

- Basic syntax and features of languages like C, C++, Java, Python
- Compiler vs. Interpreter

Software Development

- Software lifecycle
- Types of software (System, Application)

Data Structures and Algorithms

- Arrays, Linked Lists, Stacks, Queues
- Sorting and Searching algorithms

Database Management Systems

- SQL commands
- Normalization

Computer Network and Internet

- Protocols (HTTP, FTP, TCP/IP)
- Networking devices

Cybersecurity

- Encryption techniques
- Types of threats and attacks

Advantages of Objective Type Questions

- **Time-saving:** Quick to answer and grade.
- **Objective evaluation:** Eliminates subjective bias.
- **Wide coverage:** Tests multiple topics efficiently.
- **Easy to automate:** Suitable for computer-based testing systems.
- **Effective for practice:** Helps reinforce factual knowledge.

Challenges and Limitations of Objective Type Questions

Despite their advantages, objective questions also have certain limitations.

Limited Assessment of Higher-Order Thinking

They mainly test recall and recognition rather than analytical or creative skills.

Guessing and Marking:

Candidates may guess answers, leading to possible inaccuracies in assessment.

Question Design Complexity

Creating well-balanced, unambiguous, and comprehensive objective questions requires skill and expertise.

Strategies for Preparing Objective Type Questions in Computer Application

Effective preparation involves understanding the question patterns and practicing systematically.

Understand the Syllabus Thoroughly

Identify key topics and focus on foundational concepts.

Practice Past Papers and Mock Tests

Regular practice enhances familiarity with question formats and time management.

Focus on Conceptual Clarity

Ensure understanding of underlying principles rather than rote memorization.

Learn to Eliminate Wrong Options

Develop skills to identify clearly incorrect choices, improving guesswork accuracy.

Use Flashcards and Quick Notes

Summarize important facts, commands, and definitions for quick revision.

Tips for Designing Objective Questions in Computer Application

For educators and question setters, crafting quality objective questions is crucial.

Clarity and Precision

Questions should be unambiguous, with clear language.

Balanced Difficulty Level

Include questions of varying difficulty to assess different skill levels.

Cover All Topics

Ensure a good distribution across the syllabus to prevent topic bias.

Use Plausible Distractors

Options should be reasonable to challenge candidates and prevent guesswork.

Avoid Tricky or Ambiguous Questions

Questions should test knowledge, not confuse or mislead.

Conclusion

Objective type questions for computer application serve as an efficient, effective, and versatile tool for assessing knowledge across the vast domain of computer science. Their structured format helps in evaluating a candidate's familiarity with core concepts, practical skills, and problem-solving abilities. While they have certain limitations, with proper design and preparation strategies, objective questions can significantly enhance learning and assessment processes. Whether you are a student preparing for exams, an educator designing test papers, or a professional updating your knowledge, mastering objective questions related to computer applications is essential for success in the digital age. Embracing the variety of question types and focusing on conceptual clarity will empower you to excel and stay ahead in this dynamic field.

Objective Type Questions for Computer Application: A Comprehensive Guide

In the rapidly evolving world of technology, mastery over computer applications has become essential for students, professionals, and enthusiasts alike. One of the most effective ways to assess one's understanding of computer concepts is through objective type questions for computer application. These questions are widely used in exams, competitive tests, and online assessments due to their efficiency in evaluating knowledge across a broad spectrum of topics. This article aims to provide a detailed guide on how to approach, prepare for, and excel in objective type questions related to computer applications, ensuring you are well-equipped to tackle any assessment confidently.

Understanding Objective Type Questions in Computer Applications

Objective type questions (OTQs) are designed to test a candidate's knowledge, comprehension, and sometimes application skills in a concise, straightforward manner. They typically come in formats such as multiple-choice questions (MCQs), true/false, matching items, and fill-in-the-blanks.

Why Are Objective Type Questions Popular?

- Efficiency: They allow quick assessment of knowledge across numerous topics.
- Standardization: They provide an objective measure of performance, minimizing subjective bias.
- Versatility: Suitable for testing a wide range of skills, from theoretical understanding to practical knowledge.

Common Types of Objective Questions in Computer Applications

Understanding the various formats of objective questions helps in better preparation.

- Multiple Choice Questions (MCQs)
- Present a question with four or more options.
- Only one correct answer is usually expected.

Example:

Which of the following is an example of an operating system?

- a) MS Word
- b) Windows
- c) Excel
- d) PowerPoint

Correct answer: b) Windows

- True or False
- Statements where the candidate assesses the validity.

Example:

The CPU is considered the brain of the computer.

Answer: True

- Fill-in-the-Blanks

- Requires filling missing words or numbers.

Example:

The process of starting a computer is called _____.

Answer: Booting

- Matching Items
- Involves pairing related items from two lists.

Example:

Match the software with its type.

- Word Processor
- Spreadsheet
- Presentation Software

Options:

- a) PowerPoint
- b) Excel
- c) Word

Answers:

- Word Processor - c) Word
- Spreadsheet - b) Excel
- Presentation Software - a) PowerPoint

Key Topics Covered in Objective Questions for Computer Applications

To excel in objective questions, candidates must have a solid grasp of core topics. These typically

include:

- Basic Computer Concepts

- Hardware and Software
- Input/Output Devices
- Storage Devices
- Operating Systems
- Types of Computers (Personal, Mainframe, Supercomputers)

- Programming and Programming Languages

- Basic Programming Concepts
- Popular Languages: C, C++, Java, Python
- Algorithms and Flowcharts

- Data Management

- Databases and DBMS
- Data Structures
- File Organization

- Internet and Networking

- Internet Protocols
- Web Browsers and Search Engines
- Networking Devices and Topologies
- Cybersecurity Basics

- Office Automation Tools

- Word Processors, Spreadsheets, Presentation Software
- Email and Communication Tools
- Cloud Computing Basics

- Software Development Life Cycle (SDLC)

- Planning, Design, Coding, Testing, Deployment

Strategies to Prepare for Objective Type Questions in Computer Application

Preparation is the key to performing well. Here's a strategic approach:

- Cover the Syllabus Thoroughly

- List core topics and subtopics.
- Prioritize areas with higher weightage in exams.

- Use Standard Study Material

- Reference textbooks, online tutorials, and previous years' question papers.
- Follow reliable online platforms offering practice questions.

- Practice Regularly

- Solve mock tests and sample papers.
- Focus on understanding explanations for correct and incorrect options.

- Learn Time Management

- Practice answering questions within a set time frame.
- Develop speed without compromising accuracy.

- Focus on Key Definitions and Concepts
- Memorize important formulas, shortcuts, and definitions.
- Understand the logic behind answers to improve problem-solving skills.

Tips for Answering Objective Questions Effectively

- Read the question carefully: Pay attention to keywords like "not," "except," or "always."
- Eliminate obviously wrong options: Narrow down choices to improve chances.
- Watch out for qualifiers: Words like "most," "least," or "sometimes" can alter the meaning.
- Use educated guesses when unsure: Avoid random guessing; eliminate unlikely options first.
- Review your answers if time permits: Confirm that your responses are accurate.

Common Mistakes to Avoid

- Overlooking negative words: "Not" and "except" can change the answer.
- Rushing through questions: Hasty answers often lead to mistakes.
- Ignoring instructions: For example, some questions may specify "choose two correct options."
- Misreading options: Always double-check options for small but critical differences.

Sample Objective Questions for Practice

- Which of the following is not an input device?

- a) Keyboard
- b) Mouse
- c) Printer
- d) Scanner

Answer: c) Printer

- A collection of related data is called a:

- a) File
- b) Record
- c) Database
- d) Table

Answer: c) Database

- The process of converting high-level language into machine language is called:

- a) Compilation
- b) Assembly
- c) Interpretation
- d) Linking

Answer: a) Compilation

- Which software is used to create presentations?

- a) Excel
- b) PowerPoint
- c) Word
- d) Access

Answer: b) PowerPoint

- The Internet protocol used to transfer files is:

- a) HTTP

- b) FTP
- c) SMTP
- d) TCP/IP

Answer: b) FTP

Conclusion

Objective type questions for computer application serve as an essential tool for evaluating knowledge across fundamental and advanced topics in computing. Success in these assessments hinges on a clear understanding of core concepts, consistent practice, and strategic answering techniques. Whether you're preparing for competitive exams, academic assessments, or certification tests, mastering objective questions will significantly enhance your confidence and performance in the field of computer applications.

Remember, the key to excelling in objective questions is a balanced approach?thorough study, regular practice, and sharpness during the exam. Stay updated with the latest trends and technological developments, as the world of computing is continuously evolving. With dedication and proper preparation, you can confidently ace any objective test on computer applications.

QuestionAnswer What is the primary purpose of an operating system in computer applications? An operating system manages hardware resources, provides a user interface, and enables the execution of application software efficiently. Which of the following is an example of a programming language used for computer applications? Java, Python, and C++ are examples of programming languages used for developing computer applications. What does GUI stand for in computer applications? GUI stands for Graphical User Interface. Which component is responsible for processing data in a computer system? The Central Processing Unit (CPU) is responsible for processing data. What is the function of a database management system (DBMS)? A DBMS allows users to define, create, maintain, and control access to the database, facilitating data storage, retrieval, and management. Which type of software is used to create documents, spreadsheets, and presentations? Office productivity software, such as Microsoft Office or Google Workspace, is used for creating documents, spreadsheets, and presentations. What is the purpose of HTML in web applications? HTML (HyperText Markup Language) is used to structure content on web pages. Which of the following is considered an input device? Keyboard, mouse, and scanner are examples of input devices. What does 'software' refer to in computer applications? Software refers to a collection of data or computer instructions that tell the hardware what to do. Which technology is commonly used for wireless internet access? Wi-Fi is a common technology used for wireless internet access.

Related keywords: computer science questions, multiple choice questions, IT quiz, computer fundamentals, programming MCQs, computer awareness questions, networking questions, software development quiz, computer hardware questions, operator questions

UNIVERSITY OF FREESTATE APPLICATION FORM 2014

university of freestate application form 2014 was a crucial document for prospective students eager to secure admission to one of South Africa's respected higher education institutions. The University of the Free State (UFS) offers a wide array of undergraduate and postgraduate programs, and the application process for 2014 required careful attention to detail, timely submission, and adherence to specific guidelines. This comprehensive guide aims to provide all the necessary information about the UFS application form 2014, ensuring that applicants could navigate the process smoothly and increase their chances of acceptance.

Understanding the University of the Free State Application Process 2014

The application process for the University of the Free State in 2014 was designed to be straightforward yet thorough. It involved multiple steps, including completing the application form, submitting required documents, and meeting specific deadlines. Applicants needed to distinguish between undergraduate and postgraduate applications, as the requirements and procedures varied.

Key Dates for 2014 Applications

Knowing the important deadlines was essential for a successful application. Here are the key dates for 2014:

- Application Opening Date: Typically early in the year, around April or May 2013 for the 2014 academic year.
- Application Closing Date: Usually around August or September 2013.
- Late Application Period: Some faculties may accept late applications until October, but this was subject to approval.
- Notification of Admission: Usually communicated by December 2013 or January 2014.
- Registration Dates: Usually in January or February 2014.

Applicants were advised to check the official UFS website for the exact dates and any updates regarding the application timeline.

The University of the Free State Application Form 2014: An Overview

The application form for 2014 was available both online and in physical format. The online application was the preferred method, providing a faster and more efficient way to submit documents and track application status.

Where to Find the 2014 Application Form

- Online: The official UFS website (www.ufs.ac.za) hosted the downloadable application forms and online application portal.
- In-Person: Applicants could visit UFS campuses to collect physical application forms.
- Through Regional Offices: Some regional offices and outreach centers facilitated applications, especially for international students.

Contents of the Application Form

The application form required applicants to provide detailed information, including:

- Personal details (name, date of birth, gender, nationality)
- Contact information (physical address, email, phone number)
- Academic history (schools attended, qualifications obtained)
- Choice of program(s)
- Financial details (if applicable)
- Disability or special needs information (for accommodation purposes)
- Declaration and consent sections

Steps to Complete the UFS Application Form 2014

Completing the application form involved several key steps to ensure all necessary information was accurately provided.

Step 1: Gather Required Documents

Before filling out the form, applicants needed to prepare:

- Certified copies of academic transcripts
- Certified copy of identity document or passport
- Proof of application fee payment

- Additional documents for international students (visa, passport, etc.)

Step 2: Fill Out the Application Form Carefully

When completing the form:

- Use black or blue ink if applying physically
- Follow instructions carefully
- Double-check all details for accuracy
- Choose your preferred program and campus options
- Complete all mandatory fields marked with an asterisk (*)

Step 3: Pay the Application Fee

The application fee for 2014 was generally around R150-R250, payable via bank deposit or electronic transfer. Proof of payment was often required to be submitted with the application.

Step 4: Submit the Application

Applicants could:

- Submit online via the UFS portal
- Mail the physical form and documents to the designated admissions office
- Submit in person at campus admissions offices

Important Tips for a Successful Application in 2014

To maximize chances of acceptance, applicants should consider the following tips:

- **Apply Early:** Submit applications well before the deadline to avoid last-minute issues.
- **Complete All Sections:** Incomplete applications are often rejected or delayed.
- **Pay Attention to Program Requirements:** Ensure you meet the minimum admission criteria for your chosen program.
- **Attach All Required Documents:** Missing documentation can disqualify your application.
- **Follow Up:** Confirm receipt of your application and check for any additional requirements or notifications.

Post-Application Process

Once the application was submitted, the university undertook a review process, which involved:

- Verification of academic records
- Evaluation of application eligibility
- Shortlisting candidates for interviews or placement tests (if applicable)
- Notification of admission status via email, SMS, or postal mail

Applicants who were offered admission needed to confirm their acceptance by paying a registration deposit and completing registration procedures.

FAQs About the University of the Free State Application Form 2014

Q1: Can I apply online for the 2014 application?

Yes, the University of the Free State offered an online application portal, making it convenient for applicants to fill out and submit their forms electronically.

Q2: What if I missed the 2014 application deadline?

Late applications might have been accepted depending on the faculty and available spaces. It's best to contact the admissions office directly for guidance.

Q3: Are international students required to follow a different application process?

Yes, international applicants needed to submit additional documents such as visas, proof of English proficiency, and possibly pay higher application fees.

Q4: How do I check the status of my application?

Applicants could track their application status via the online portal or by contacting the admissions office directly.

Conclusion: Navigating the 2014 Application Process Successfully

The **University of the Free State application form 2014** was a vital step for students aiming to pursue higher education at one of South Africa's leading universities. By understanding the application process, adhering to deadlines, and ensuring all documentation was complete, applicants improved their chances of gaining admission. Whether applying online or in person, attention to detail and early preparation were key to navigating the 2014 application successfully.

For future applicants, reviewing past procedures provides valuable insights into the importance of meticulous planning and timely submissions, ensuring a smooth entry into the university's vibrant academic community.

University of Free State Application Form 2014: A Comprehensive Guide for Prospective Students

The University of Free State application form 2014 remains an important document for prospective students eager to secure admission into one of South Africa's reputable higher education institutions. While the application process has evolved over the years, understanding the procedures, requirements, and deadlines associated with the 2014 application can be invaluable for students researching historical admission processes or seeking insights into university application procedures. This article provides an in-depth overview of the application process for the University of Free State in 2014, shedding light on key aspects, including eligibility, the application process, supporting documents, and tips for success.

Overview of the University of Free State in 2014

The University of Free State (UFS), located in Bloemfontein, South Africa, is renowned for its diverse academic offerings, research excellence, and vibrant campus life. In 2014, UFS maintained its reputation as a leading institution committed to academic excellence, community engagement, and innovative research. Its undergraduate and postgraduate programs attracted students from across South Africa and neighboring countries.

Understanding the application process for 2014 is crucial not only for historical context but also for prospective students seeking to understand the evolution of university admissions in South Africa. The 2014 application process was characterized by a straightforward online and manual application system, clear eligibility criteria, and specific submission deadlines.

Eligibility Criteria for 2014 Applications

Before completing the application form, prospective students needed to ensure they met the university's eligibility standards. These criteria typically included:

- Academic Qualifications: Applicants needed to have completed the National Senior Certificate (NSC) or an equivalent qualification recognized by the Department of Education.
- Minimum Admission Requirements:
 - For undergraduate programs, a minimum overall achievement score as stipulated by the specific faculty or program. For example:
 - A minimum of 30% in the designated NSC subjects.
 - Certain programs, such as Medicine or Law, had higher requirements.

- For postgraduate studies, applicants had to hold an appropriate undergraduate degree or diploma.

- Language Proficiency: For most programs, proficiency in English was a prerequisite, demonstrated through relevant language tests or prior education.

- Special Considerations:

- Mature students (generally aged 23 or older) could apply under special admission schemes if they lacked traditional academic qualifications but demonstrated relevant life experience.

- International students needed to meet additional language and visa requirements.

The Application Process for 2014

The application process for the University of Free State in 2014 was designed to be accessible and straightforward. It comprised two main pathways: online applications and manual (paper-based) applications.

Online Application

The university's official website provided an online application portal, which was the preferred method for most students. The steps included:

- Creating an Account: Applicants had to register on the UFS online portal.

- Completing the Application Form: Filling out personal details, academic history, program choice, and contact information.

- Uploading Supporting Documents: Digital copies of academic transcripts, identification documents, and other relevant certificates.

- Paying the Application Fee: A non-refundable fee (which varied by year but was approximately R150-R250 in 2014) was payable via bank transfer or electronic payment.

Manual (Paper-Based) Application

Students unable to access the online portal could download the application form from the university's website or request a hard copy through the admissions office. The process involved:

- Filling out the printed application form legibly.

- Attaching certified copies of academic transcripts, ID documents, and other required certificates.

- Submitting the completed form via post or delivering it directly to the admissions office before the deadline.

Important Deadlines and Application Timelines

In 2014, the University of Free State adhered to strict application deadlines to ensure timely processing:

- Undergraduate Applications: Typically opened in March and closed by September 30, 2014.
- Postgraduate Applications: Usually had earlier deadlines, often around August 30, 2014.
- Late Applications: Sometimes accepted on a case-by-case basis if space was available, but late submissions were generally discouraged.

Applicants were strongly advised to start the application process early, gather all necessary documents, and confirm submission to avoid missing deadlines.

Supporting Documents Required for 2014 Applications

To complete their application, students needed to submit various supporting documents. These documents served to verify academic achievements and identity and were critical for the evaluation process:

- Certified Academic Transcripts: From previous schools or tertiary institutions.
- National Senior Certificate (NSC) or Equivalent: Certified copy of the graduation certificate.
- Identification Document: A valid South African ID or passport for international students.
- Proof of Payment: Bank deposit slip or electronic transfer confirmation.
- Additional Documents for International Applicants:
 - Valid study visa.
 - Proof of English language proficiency, if applicable.

Admission Selection and Notification

Once the application deadline passed, the admissions office commenced the review process, which involved:

- Verifying submitted documents.
- Comparing academic qualifications against program requirements.
- Considering the applicant's academic ranking and available spaces.

Successful applicants received admission offers via email or postal mail. The university typically communicated decisions within a few months after the closing date, with unconditional and conditional acceptance notices depending on whether the applicant met all entry criteria.

Tips for a Successful Application in 2014

Prospective students aiming for a smooth application process could benefit from the following tips:

- Start Early: Avoid last-minute stress by beginning the application well before the deadline.
- Check Requirements Carefully: Each program might have specific prerequisites; ensure your qualifications meet these.
- Gather Documents in Advance: Certified copies, identification, and proof of payment should be prepared beforehand.
- Use the Correct Application Form: Download or request the correct form for your program (undergraduate or postgraduate).
- Pay Attention to Deadlines: Late submissions are often not considered.
- Follow Up: Confirm receipt of your application and supporting documents with the admissions office.
- Seek Assistance if Needed: The university's admissions helpline or student support services could clarify uncertainties.

The Legacy and Evolution Since 2014

While this article focuses on the 2014 application process, it is worth noting that university admission procedures have continued to evolve with advancements in technology and changes in admission policies. Today, the University of Free State offers a more streamlined online application platform, automated application tracking, and expanded support for international applicants. Nonetheless, understanding the 2014 process provides valuable context for students navigating university applications in South Africa.

Final Thoughts

The university of freestate application form 2014 served as a vital gateway for countless students seeking higher education opportunities. With clear eligibility criteria, accessible application pathways, and detailed procedural guidelines, the university aimed to facilitate a smooth admission process. For prospective students, whether in 2014 or today, diligent preparation, timely submission, and thorough understanding of application requirements remain key to unlocking their academic aspirations at the University of Free State.

QuestionAnswer Where can I find the University of the Free State application form for 2014? The

application form for the University of the Free State 2014 can be downloaded from the official university website under the admissions section or obtained physically from the university's admissions office. What are the key deadlines for submitting the University of the Free State 2014 application form? The main application deadline for 2014 was typically in September or October 2013, but it is recommended to check the official university website or contact the admissions office for precise dates. What documents are required to complete the University of the Free State 2014 application? Applicants needed to submit certified copies of their ID, academic transcripts, proof of payment, and any relevant qualification certificates along with the application form. Is the University of the Free State application form for 2014 available online? Yes, the 2014 application form was available online on the university's official admissions portal for easy access and submission. Can international students apply using the University of the Free State 2014 application form? Yes, international students could apply using the 2014 application form, but they had to include additional documents such as study permits and proof of English proficiency. How much is the application fee for the University of the Free State 2014 application? The application fee for 2014 was typically a standard amount paid upon submission, though specific figures should be verified on the official website or application guidelines. What programs were available for application through the University of the Free State 2014 application form? The application covered a wide range of undergraduate and postgraduate programs offered by the university in 2014, including arts, sciences, health sciences, and business disciplines. How do I track my application status after submitting the University of the Free State 2014 application form? Applicants could track their application status online through the university's application portal or by contacting the admissions office directly. What should I do if I missed the 2014 application deadline for the University of the Free State? Late applications might be considered depending on the program and availability, but it is best to contact the admissions office immediately for guidance on late submissions or alternative options.

Related keywords: University of Free State application, UFS 2014 application form, Free State university admissions, UFS application requirements 2014, University of Free State application process, UFS online application 2014, Free State university application deadline, UFS undergraduate application form, University of Free State prospectus 2014, UFS postgraduate application

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